

SEP 30 1953

The Honorable Joseph E. Dodge
The Director
Bureau of the Budget
Washington 25, D. C.

Dear Mr. Dodge:

This has reference to Bureau of the Budget Bulletin Number 51-1, dated 7 August 1953, concerning a review of assignment and use of automobiles, station wagons, and chauffeurs.

A special review has been made and the report requested is submitted herewith.

Sincerely,

L. A. White
Acting Deputy Director

2 Encl.

Encl 1 - Exhibit 51-1

Encl 2 - Add. info. re Exhibit 51-1.

A-DD/A:LEW:laq

Distributions:

0 & 2 - Add

2 - Comp

1 - C/LO

1 - C/CS

✓ 2 - DD/A *chronos & sub*

1 - Admin Files

Attachment A
Exhibit 54-1

REPORT ON REVIEW OF AUTOMOBILES AND CHAUFFEURS

25X1A

Agency Central Intelligence Agency Bureau

| | |
|--|-------|
| | Total |
| | (1) |
| A. Planned changes in fleet size | |
| 1. Cars on hand, July 1, 1953..... | 135 |
| 2. Less excess or surplus awaiting disposal | 0 |
| 3. Less replaced cars on hand | 6 |
| 4. Additional cars on order | 0 |
| 5. Net cars on hand and on order, July 1, 1953 | 129 |
| 6. Less total reductions in fleet: | |
| a. By increased use of: | |
| (1) Public transportation or taxicabs | |
| (2) Rented vehicles | 7 |
| b. By better utilization | |
| c. Because of decrease in activities | |
| d. Other | 0 |
| 7. Additions required | 0 |
| 8. Inventory, June 30, 1954 | 129 |

(The following will be shown only on agency summary)

| | |
|---|---|
| B. Source of additions required | |
| 1. Transfers within agency | 0 |
| 2. Seizures | 0 |
| 3. Purchases | 0 |
| 4. Other | 0 |
| C. Available for transfer to other agencies (A6 minus B1) | 7 |

Enclosure Number 1